
Powerpoint Projects For The 8 Planets

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Microsoft Power Point: Simple Projects with CDROM

Beyond Bullet Points

Project Your Points with PowerPoint

Beyond Bullet Points

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R Markdown

Clear and to the Point

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PowerPoint® Presentations That Sell

A Trainer's Guide to PowerPoint

Microsoft PowerPoint(R) Simple Projects

Microsoft Powerpoint(r) Simple Projects Grd 5-8

Instant PowerPoint Lessons and Activities: Literary Elements

Creating Powerpoint Projects in Education

Interior Design Visual Presentation

Real Leaders Don't Do PowerPoint

Presentation Zen

Beyond Bullet Points, 3rd Edition

PowerPoint for Teachers

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Speaking PowerPoint

Oxford University Press
With over 500 million users worldwide, Microsoft's PowerPoint software has become the ubiquitous tool for nearly all forms of public presentation—in schools, government agencies, the military, and, of course, offices everywhere. In this revealing and powerfully argued book, author Franck Frommer shows us that PowerPoint's celebrated ease and efficiency actually mask a profoundly disturbing but little-understood transformation in human communication. Using fascinating examples (including the most famous PowerPoint presentation of all: Colin Powell's indictment of Iraq before the United Nations), Frommer systematically deconstructs the slides, bulleted lists, and flashy graphics we all now take for granted. He shows how PowerPoint has promoted a new, slippery “grammar,” where faulty causality, sloppy logic, decontextualized data, and seductive showmanship have

replaced the traditional tools of persuasion and argument. How PowerPoint Makes You Stupid includes a fascinating mini-history of PowerPoint's emergence, as well as a sobering and surprising account of its reach into the most unsuspecting nooks of work, life, and education. For anyone concerned with the corruption of language, the dumbing-down of society, or the unchecked expansion of “efficiency” in our culture, here is a book that will become a rallying cry for turning the tide.

Why Most PowerPoint Presentations Suck Wiley
Today's audiences have come to expect presentations that are not only informative, but also innovative and visually exciting. *Power Points !* shows readers how to create and use stunning PowerPoint graphics and visuals to their fullest, while also speaking with greater eloquence and persuasiveness. Author and persuasion expert Harry Mills reveals how to:
* Captivate audiences with a mastery of graphics, diagrams, cartoons, and photos. * Speak and present with confidence and style. * Learn to influence any kind of audience. * Use

the hundreds of professionally designed samples and PowerPoint templates on the companion CD-ROM to add drama to presentations. * Create dazzling visuals more easily by taking advantage of PowerPoint 2007's new features. With these invaluable tips, even the most reluctant speakers can deliver informative, entertaining, and persuasive presentations.
Power Points!
TeachUcomp Inc.
Complete classroom training manuals for Microsoft PowerPoint 2016. Two manuals (Introductory and Advanced) in one book. 161 pages and 82 individual topics. Includes practice exercises and keyboard shortcuts. You will learn introductory through advanced concepts – from creating simple yet elegant presentations to adding animation and video and customization. Topics Covered: Getting Acquainted with PowerPoint 1. The PowerPoint Environment 2. The Title Bar 3. The Ribbon 4. The “File” Tab and Backstage View 5. The Quick Access Toolbar 6. Touch/Mouse Mode 7. The Scroll Bars 8. The

Presentation View Buttons
 9. The Zoom Slider 10. The Status Bar 11. The Mini Toolbar 12. Keyboard Shortcuts 13. What's New in PowerPoint 2016
 Creating Basic Presentations 1. Opening Presentations 2. Closing Presentations 3. Creating New Presentations 4. Saving Presentations 5. Recovering Unsaved Presentations 6. Inserting New Slides 7. Applying Slide Layouts 8. Sharing Presentations 9. Working with PowerPoint File Formats Using Presentation Views 1. Normal View 2. Outline View 3. Slide Sorter View 4. Notes Page View 5. Slide Show View 6. Reading View Using Text 1. Adding Text to Slides 2. Basic Object Manipulation 3. Font Formatting 4. Paragraph Formatting 5. Applying Custom Bullets and Numbering 6. Using Tabs 7. Setting Text Options 8. Checking Spelling Using Pictures 1. Inserting Pictures Saved Locally 2. Inserting Online Pictures 3. Basic Graphic Manipulation 4. Using Picture Tools 5. Using the Format Picture Task Pane 6. Fill and Line Settings 7. Effects Settings 8. Size and Properties Settings 9. Picture Settings Using SmartArt 1. Inserting and Manipulating SmartArt 2.

Formatting SmartArt Using Slide Show View 1. Running a Slide Show 2. Using Custom Shows Printing Your Presentation 1. Changing Slide Size 2. Setting the Slide Header and Footer 3. Previewing and Printing Presentations Helping Yourself 1. Using PowerPoint Help 2. The Tell Me Bar 3. Smart Lookup and Insights Applying Animation 1. Adding Slide Transition Animation 2. Adding Object Animation Drawing Objects 1. Inserting Shapes 2. Formatting Shapes 3. Inserting WordArt Inserting Video and Sound 1. Inserting Videos 2. Inserting Audio 3. Animating Multimedia Playback 4. Recording a Sound 5. Screen Recording Using Themes 1. Applying Themes 2. Creating Custom Color Schemes 3. Creating Custom Font Schemes 4. Customizing the Slide Background Using Presentation Masters 1. Using Slide Masters and Slide Layouts 2. Using the Notes Master 3. Using the Handout Master 4. Saving a Presentation Template Setting Up the Presentation 1. Setting Up the Slide Show 2. Recording Narration 3. Rehearsing Timings Applying Actions 1. Inserting Actions 2.

Inserting Hyperlinks Inserting Charts, Tables, and Objects 1. Inserting Charts 2. Inserting Tables 3. Inserting Objects Setting PowerPoint Options 1. Setting PowerPoint Options
Skills for Success with PowerPoint 2013 Comprehensive New Press, The Describes how to improve PowerPoint presentations. [Presenting Health with Powerpoint Teacher](#) Created Resources Unlock the amazing story buried in your presentation—and forget boring, bullet-point-riddled slides forever! Guided by communications expert Cliff Atkinson, you'll walk you through an innovative, three-step methodology for increasing the impact of your presentation. Discover how to combine classic storytelling techniques with the power of visual media to create a rich, engaging experience with your audience. Fully updated for PowerPoint 2010, and featuring compelling presentation examples from classroom to boardroom, this book will help transform your presentations—and your business impact!
[Better PowerPoint \(R\)](#)

Teacher Created Resources

R Markdown: The Definitive Guide is the first official book authored by the core R Markdown developers that provides a comprehensive and accurate reference to the R Markdown ecosystem. With R Markdown, you can easily create reproducible data analysis reports, presentations, dashboards, interactive applications, books, dissertations, websites, and journal articles, while enjoying the simplicity of Markdown and the great power of R and other languages. In this book, you will learn Basics: Syntax of Markdown and R code chunks, how to generate figures and tables, and how to use other computing languages Built-in output formats of R Markdown: PDF/HTML/Word/RTF/Markdown documents and ioslides/Slidy/Beamer/PowerPoint presentations Extensions and applications: Dashboards, Tufte handouts, xaringan/reveal.js presentations, websites, books, journal articles, and interactive tutorials Advanced topics: Parameterized reports, HTML widgets, document templates, custom output formats, and Shiny

documents. Yihui Xie is a software engineer at RStudio. He has authored and co-authored several R packages, including knitr, rmarkdown, bookdown, blogdown, shiny, xaringan, and animation. He has published three other books, Dynamic Documents with R and knitr, bookdown: Authoring Books and Technical Documents with R Markdown, and blogdown: Creating Websites with R Markdown. J.J. Allaire is the founder of RStudio and the creator of the RStudio IDE. He is an author of several packages in the R Markdown ecosystem including rmarkdown, flexdashboard, learnr, and radix. Garrett Grolemund is the co-author of R for Data Science and author of Hands-On Programming with R. He wrote the lubridate R package and works for RStudio as an advocate who trains engineers to do data science with R and the Tidyverse. *Independent Projects Using Microsoft Office(r) and the Web* Association for Talent Development Powerful presentations that close every deal! It's time to rethink your approach to PowerPoint® presentations. Rather

than oversee data-filled information sessions, you need to tell a compelling story that holds your audience's attention while selling your ideas. PowerPoint® Presentations That Sell helps business professionals efficiently structure presentations that address audience needs, while providing the necessary tools to create slide elements. With sample slides on every page, this unique guide explains how to: Format and organize slides to emphasize your main points Select and create compelling charts using data Use shortcut techniques to create slides faster Create a memorable, focused conclusion Ending with a case study displaying each presentation tip in action, PowerPoint® Presentations That Sell replaces the same old features and benefits with actionable recommendations in a dynamic package guaranteed to get results. Powerpoint Made Very Easy! Prentice Hall A collection of best practices for creating slide presentations. It changes your approach, process and expectations for developing visual aides. It makes the difference

between a good presentation and a great one.

Get a Better Grade

Teacher Created Resources

Twenty-eight students from an average eighth-grade social studies class were required to create PowerPoint presentations, to determine whether the activity would have an impact on their ability to choose pertinent facts from various sites and then synthesize those facts into a written report. [Digital Storytelling with PowerPoint](#) Pearson Education

Presentation software has been around for many years, yet the concepts have stayed the same when it comes to how they work. Microsoft has one of the most widely used presentation programs out there called PowerPoint and it offers some powerful tools to help create some stunning looking presentations. If you have some basic computer skills and a little creativity, it's not too difficult to create your own presentations that you can use at the office for meetings, promoting your services or even making a slideshow of your vacation to share with friends and family.

The goal of this book is to get you up and running with PowerPoint and cover all the things you need to know to get you started on making professional looking presentations without confusing you at the same time. It sticks with the basics yet covers a wide variety of topics to help you achieve some great results without needing to be a PowerPoint expert.

Better PowerPoint (R): Quick Fixes Based On How Your Audience Thinks Amacom Books

Learn the Secrets Needed to Master PowerPoint for Training As a successful facilitator, you know the importance of the resources in your professional toolkit. How you engage your audience and improve learning can be affected by how well you use them. But mastery of PowerPoint evades many. Feedback on presentations can range from "What was the point?" to "That changed my life." Most, though, fall closer to the former. If you are looking for a guide to the PowerPoint practices that will push your presentations into the latter category, look no further. A Trainer's Guide to PowerPoint: Best Practices for Master Presenters is Mike

Parkinson's master class on the art of PowerPoint. While Parkinson wants you to understand how amazing a tool PowerPoint is, he's the first to tell you that there is no magic button to make awesome slides. There are, however, proven processes and tools that deliver successful PowerPoint content each and every time you use them. In this book he shares them, detailing his award-winning PowerPoint process and guiding you through three phases of presentation development—discover, design, and deliver. What's more, Parkinson is a Microsoft PowerPoint MVP—most valuable professional—an honorific bestowed by Microsoft on those with "very deep knowledge of Microsoft products and services." He shares not only his tips and best practices for presentation success, but also those from several of his fellow MVPs. Parkinson invites you to master PowerPoint as a tool—just like a paintbrush and paint—and to realize that the tool doesn't make the art, you do.

Present It! Routledge Beyond Bullet Points, Fourth Edition "Throw away those room-emptying, left-brain

slides—and use Atkinson’s book to turn your PowerPoint presentation into an epic.” –Daniel H. Pink, author of *Drive* and *A Whole New Mind* Think beyond bullet points—and amplify the impact of your message! Now in its fourth edition, this popular classic illuminates an innovative, step-by-step methodology designed to unlock the amazing visual story waiting to be released from your message. Communications expert Cliff Atkinson shows how to apply classic storytelling tenets and practical, research-based guidelines as you work with Microsoft PowerPoint—for memorable, meaningful, and persuasive visual stories. Change your approach—and transform your results! Find your story thread Create an emotional connection to increase your impact. Cut through the clutter Distill your message and get right to the point. Bring your story to life Storyboard your ideas, find your natural voice, and deliver a compelling presentation!

Microsoft Powerpoint(r) Simple Projects Grd 5-8 Oxford University Press, USA Contains a variety of

projects to supplement classroom computer instruction using various components of Microsoft Office. Many projects can be adapted for use with other kinds of software. PowerPoint Made Easy Corwin Press A guide to using Microsoft PowerPoint describes how to use stories to create effective business presentations.

Microsoft PowerPoint 2016 Training Manual Classroom in a Book Insights Publishing Common Features of Office 2013 Skill 1 Start Office Applications Skill 2 Create Documents from Templates Skill 3 Type and Edit Text Skill 4 Save Files in New Folders Skill 5 Apply Themes and Format Text Skill 6 Preview and Print Documents Skill 7 Open and Save Student Data Files Skill 8 Edit and Format Spreadsheets Skill 9 Copy and Paste and Format Slides Skill 10 Format Access Reports Skill 11 Store Documents on SkyDrive Skill 12 Use Office Help Skill 13 Send Files as E-mail Attachments Skill 14 Optimize Office for Tablets Web App Project: Share SkyDrive Files and Folders Chapter 1 Getting Started with PowerPoint 2013 Skill 1 Open, view and Save Presentations

Skill 2 Edit and Replace Text Skill 3 Format Slide Text Skill 4 Check Spelling and Use the Thesaurus Skill 5 Insert Slides and Modify Slide Layouts Skill 6 Insert and Format Pictures Skill 7 Organize Slides in Slide Sorter View Skill 8 Apply Slide Transitions and View Slide Shows Skill 9 Insert Headers and Footers and Print Handouts Skill 10 Add Notes Pages and Use Presenter View More Skills 11 Add Online Pictures More Skills 12 Print Presentations, Notes Pages and Custom Ranges More Skills 13 Move and Delete Slides in Normal View More Skills 14 Change Slide Size and Handout Orientation Chapter 2 Format Presentations Skill 1 Create New Presentations Skill 2 Change Presentation Design Themes and Variants Skill 3 Apply Font Colors and Effects Skill 4 Format Slide Backgrounds with Fill Skill 5 Add Pictures and Textures to Slide Backgrounds Skill 6 Format Text with WordArt Skill 7 Change Character Spacing and Font Color Skill 8 Modify Bulleted and Numbered Lists Skill 9 Move and Copy Text and Objects Skill 10 Use Format Painter and Clear All Formatting Commands

More Skills 11 Edit Slide Masters More Skills 12 Save and Apply Presentation Templates More Skills 13 Create Slides from Microsoft Word Outlines More Skills 14 Design Presentations with Contrast Chapter 3 Add Graphics Skill 1 Insert Slides from Other Presentations Skill 2 Insert, Size, and Move Online Pictures Skill 3 Modify Picture Shapes, Borders, and Effects Skill 4 Insert, Size, and Move Shapes Skill 5 Add Text to Shapes and Insert Text Boxes Skill 6 Apply Gradient Fills and Group and Align Objects Skill 7 Convert Text to SmartArt Graphics and Add Shapes Skill 8 Modify Smart Art Layouts, Colors, and Styles Skill 9 Insert Video Files Skill 10 Apply Video Styles and Adjust Videos More Skills 11 Compress Pictures More Skills 12 Save Groups as Picture Files More Skills 13 Change Object Order More Skills 14 Insert a Screen Shot in a Presentation Chapter 4 Add Tables, Charts, and Animation Skill 1 Insert Tables Skill 2 Modify Table Layouts Skill 3 Apply Table Styles Skill 4 Insert Column Charts Skill 5 Edit and Format Charts Skill 6 Insert Pie Charts Skill 7 Apply Animation Effects and Change Duration Skill 8 Modify Animation Timings and Use Animation Painter Skill 9 Delay or Remove Animation Skill 10 Navigate Slide Shows More Skills 11 Save Presentations to CDs More Skills 12 Insert Hyperlinks in Presentations More Skills 13 Create Photo Albums More Skills 14 Add Images to Tables Web App Project: Create Presentations Using the PowerPoint Web App Chapter 5 Add Multimedia Objects to Presentations Skill 1 Trim Videos and Add Poster Frames Skill 2 Change Video Styles and Playback Options Skill 3 Insert Excel Spreadsheets Skill 4 Insert and Edit Excel Charts Skill 5 Link Files Skill 6 Add Action Settings to Shapes Skill 7 Create Slides with Timed Breaks Skill 8 Insert Sound Effects Skill 9 Create SmartArt Organization Charts Skill 10 Insert Watermarks More Skills 11 Record and Play Narrations More Skills 12 Record Slide Shows and Add Rehearsal Timings More Skills 13 Move Videos Behind Slide Objects More Skills 14 Insert Songs and Edit Sounds Chapter 6 Enhance Slide Content Skill 1 Use Research Task Pane Skill 2 Work with Translation and Language Tools Skill 3 Copy and Paste Between Programs Skill 4 Clear Formatting Skill 5 Adjust Line Spacing Skill 6 Change Text Direction and Text Case Skill 7 Replace Fonts and Manipulate Character Spacing Skill 8 Create Columns Skill 9 Duplicate Slides Skill 10 Manipulate Headers and Footers More Skills 11 Create Custom Slide Shows and Add Sections More Skills 12 Change and Reset Pictures More Skills 13 Equalize Character Height More Skills 14 Format Object Backgrounds Chapter 7 Customize Graphics and Draw Objects Skill 1 Create Custom Shapes Skill 2 Group, Merge and Export Shapes Skill 3 Use the Ruler to Apply Indents and Align Objects Skill 4 Animate Graphics Using Motion Paths Skill 5 Recolor and Customize Pictures Skill 6 Create and Link to Photo Albums Skill 7 Add Captions and Convert Text to SmartArt Skill 8 Draw and Modify Tables and Use the Color Matching Eyedropper Skill 9 Send PowerPoint Handouts to Word and Add Symbols Skill 10 Edit Notes and Handouts Masters More Skills 11 Save Slides as Image Files More Skills 12 Export

Customized SmartArt as a Picture More Skills 13 Modify Chart Layouts More Skills 14 Manipulate Elements of a Chart Chapter 8 Create Custom Templates Skill 1 Create Custom Templates Skill 2 Customize Slide Layouts Skill 3 Organize Slide Masters and Layouts Skill 4 Customize Slide Master Elements Skill 5 Create Custom Layouts Skill 6 Add Custom Placeholders Skill 7 Work with Multiple Slide Masters Skill 8 Use Templates to Create New Presentations Skill 9 Insert Slides from Multiple Masters Skill 10 Manage Slide Objects with the Selection Pane More Skills 11 Create Quiz Shows from Templates More Skills 12 Apply Animations to Text Strings and Create an Animation Scheme More Skills 13 Manage Multiple Transitions More Skills 14 Customize Presentation Options and Views Chapter 9 Create Accessible Presentations and Write Macros Skill 1 Make Presentations More Accessible Skill 2 Prepare Presentations for Kiosks and Save as Slide Shows Skill 3 Prepare Presentations for Sharing Skill 4 Display the Developer Tab and Add ActiveX Controls Skill 5 Create and Debug Macros Skill 6 Write and Test VBA

Statements Skill 7 Add and Edit Comments Skill 8 Import Slides from Other File Formats and Check Compatibility Skill 9 Check Accessibility Skill 10 Set Passwords and Mark as Final More Skills 11 Save Presentations as PDF Files More Skills 12 Create Videos from Presentations More Skills 13 View Multiple Presentations More Skills 14 Embed Fonts in Presentations Chapter 10 Finalize Presentations Skill 1 Compare Presentations and Manage Comments Skill 2 Collaborate on Presentations Skill 3 Collect Information Using the Clipboard Pane Skill 4 Paste from Web Pages Skill 5 Create Citations in Word Skill 6 Cite Sources on a Bibliography Slide Skill 7 Reorder and Hide Slides Skill 8 Animate Chart Elements Skill 9 Mark Up Slides During Presentations and Use the Laser Pointer Skill 10 Change the Presentation Resolution More Skills 11 Download and Run PowerPoint Viewer More Skills 12 Present Online More Skills 13 Use Presenter View More Skills 14 Use Slide Zoom **Creating Cool PowerPoint? 97 Presentations** Pearson Education THIRD EDITION: Did you

learn PowerPoint in 30 minutes? Join the crowd...most people get no more than a half-hour of training time with PowerPoint before they are tasked with making what is likely to be a first impression of themselves or their company. This book is for earnest presenters and presentation designers who want to escape the perils that entrap so many who turn to PowerPoint for their presentations.

Microsoft PowerPoint 2019 and 365 Training Manual Classroom in a Book "O'Reilly Media, Inc."

Projects for language arts, social studies, science and math. Provided templates can be modified to meet specific needs. Project samples also provided *Multimedia Projects for PowerPoint* Monica Sevilla Think about the most powerful speech you've ever heard a leader give. What made that speech—and that speaker—memorable was likely a mix of authenticity, stage presence, masterful delivery, and—above all—an inspirational message. Nobody ever walked out of a great speech saying, "I loved the way she used PowerPoint." Yet, all too often, speakers rely on

tools like it to carry them through a presentation. Real leaders speak to make a difference, to promote a vision, to change the way people think and feel and act. Their ability to lead goes hand in hand with their ability to get their message across, no matter what size audience they're addressing. Drawing on his years of experience in coaching executives, Christopher Witt shows not just how to make a speech but why and when you should make one. His practical advice on how to take your game to the next level includes:

- You are the message. Who you are—your character, experience, values—shapes the message your listeners hear.
- Content is king. Delivery is important, but it is only the helpful—or unhelpful—servant of your message. So build each speech around one, and only one, “Big Idea.”
- A confused mind always says no. When you want your listeners to say yes, you've got to make them understand what you want them to do and why they should care.
- Dare to do the unexpected. Leaders know the rules, and they know when, why, and how to break

them. In chapters that can be read in five minutes or less and in a book that can be gone through in one sitting, Witt shows you how to become more confident, more commanding, more compelling speakers. But this isn't just a book about speaking. It's about leadership and about how people—CEOs and PTA presidents, small business owners and sales reps, middle managers and techno geeks—can present themselves and their ideas with greater impact.

How PowerPoint Makes You Stupid TeachUcomp Inc.

Butterworth-Heinemann's CIM Coursebooks have been designed to match the syllabus and learning outcomes of our new qualifications and should be useful aids in helping students understand the complexities of marketing. The discussion and practical application of theories and concepts, with relevant examples and case studies, should help readers make immediate use of their knowledge and skills gained from the qualifications.' Professor Keith Fletcher, Director of Education, The Chartered Institute of Marketing 'Here in Dubai, we have used the Butterworth-

Heinemann Coursebooks in their various forms since the very beginning and have found them most useful as a source of recommended reading material as well as examination preparation.' Alun Epps, CIM Centre Co-ordinator, Dubai University College, United Arab Emirates Butterworth-Heinemann's official CIM Coursebooks are the definitive companions to the CIM professional marketing qualifications. The only study materials to be endorsed by The Chartered Institute of Marketing (CIM), all content is carefully structured to match the syllabus and is written in collaboration with the CIM faculty. Each chapter is packed full of case studies, study tips and activities to test your learning and understanding as you go along.

- The coursebooks are the only study guide reviewed and approved by CIM (The Chartered Institute of Marketing).
- Each book is crammed with a range of learning objectives, cases, questions, activities, definitions, study tips and summaries to support and test your understanding of the theory.
- Past examination papers and

examiners' reports are available online to enable you to practise what has been learned and help prepare for the exam and pass first time. •Extensive online materials support students and tutors at every stage. Based on an understanding of student and tutor needs gained in extensive research, online materials have been designed specifically for CIM students and created exclusively for Butterworth-Heinemann. Check out exam dates on the Online Calendar, see

syllabus links for each course, and access extra mini case studies to cement your understanding. Explore marketingonline.co.uk and access online versions of the coursebooks and further reading from Elsevier and Butterworth-Heinemann. INTERACTIVE, FLEXIBLE, ACCESSIBLE ANY TIME, ANY PLACE
www.marketingonline.co.uk
Using Microsoft Office to Enhance Student Learning

Teaching Resources
 Want a super-easy way to add pizzazz to student projects and reports? Try PowerPoint, a popular presentation software that's easy-to-learn and use! Step-by-step lessons guide teachers and students on how to create a presentation, navigate the toolbars, add text, images, and sounds, and use drawing tools. Students can then apply what they've learned to create simple projects that fit right into teachers' curriculums.