

A Concise Guide To Communication In Science And En

Researching Language Learning Motivation
 A Concise Guide to Technical Communication
 Workplace Communication
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 The Concise Guide to Improving Your Social Skills and How To Analyze & Influence People Using Body Language (2 Books in 1)
 Writing Public Policy
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 The Communication Book: 44 Ideas for Better Conversations Every Day
 Getting to the Heart of Science Communication
 Concise Guide to Information Literacy
 How to Get Your Point Across in 30 Seconds Or Less
 The Essential Guide to Interpersonal Communication
 Technical Marketing Communication
 Designing Effective Web Sites
 Concise Guide to APA Style
 A Strategic Guide to Technical Communication - Second Edition (US)
 A Concise Guide to Technical Writing
 Microgrid Planning and Design
 A Concise Guide to Teaching Latin Literature
 Group Discussion
 Impact
 The Communication Toolkit
 The Essential Writer's Companion
 Communication Skills for Medical Professionals
 Concise Guide to Technical Communication

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JAYLEEN BLANKENSHIP

Researching Language Learning Motivation University of Oklahoma Press
 Scientists today working on controversial issues from climate change to drought to COVID-19 are finding themselves more often in the middle of deeply traumatizing or polarized conflicts they feel unprepared to referee. It is no longer enough for scientists to communicate a scientific topic clearly. They must now be experts not only in their fields of study, but also in navigating the thoughts, feelings, and opinions of members of the public they engage with, and with each other. And the conversations are growing more fraught. In *Getting to the Heart of Science Communication*, Faith Kearns has penned a succinct guide for navigating the human relationships critical to the success of practice-based science. This meticulously researched volume takes science communication to the next level, helping scientists to see the value of listening as well as talking, understanding power dynamics in relationships, and addressing the roles of trauma, loss, grief, and healing.
A Concise Guide to Technical Communication Bloomsbury Publishing USA
 A practical guide to microgrid systems architecture, design topologies, control strategies and integration approaches *Microgrid Planning and Design* offers a detailed and authoritative guide to microgrid systems. The authors - noted experts on the topic - explore what is involved in the design of a microgrid, examine the process of mapping designs to accommodate available technologies and reveal how to determine the efficacy of the final outcome. This practical book is a compilation of collaborative research results drawn from a community of experts in 8 different universities over a 6-year period. *Microgrid Planning and Design* contains a review of microgrid benchmarks for the electric power system and covers the mathematical modeling that can be used during the microgrid design processes. The authors include real-world case studies, validated benchmark systems and the components needed to plan and design an effective microgrid system. This important guide: Offers a practical and up-to-date book that examines leading edge technologies related to the smart grid Covers in detail all aspects of a microgrid from conception to completion Explores a modeling approach that combines power and communication systems Recommends modeling details that are appropriate for the type of study to be performed Defines typical system studies and requirements associated with the operation of the microgrid Written forgraduate students and professionals in the electrical

engineering industry, *Microgrid Planning and Design* is a guide to smart microgrids that can help with their strategic energy objectives such as increasing reliability, efficiency, autonomy and reducing greenhouse gases.

Workplace Communication Business Expert Press
 Master the art of professional speaking with **SPEAKING PROFESSIONALLY!** Learn how to overcome speech anxiety in order to prepare, deliver, and analyze business presentations. Sample presentations integrated throughout the text help you apply and analyze what you've learned. Studying is made easy with chapter in a nutshell and summary boxes that give you the opportunity to briefly preview and review key concepts and topics. Use this text and you'll be well on your way to becoming an effective speaker!

The Concise Guide to Sounding Smart at Parties Bedford/st Martins

Learn how to quickly gain confidence and skills to socialise and communicate with anyone in any situation. Always know what to say. Never again be afraid to be assertive. Learn the art of charisma. Approach any situation with a calm confidence. "The best and easiest to follow book on confidence and communication we have read in many years." *The Guardian Newspaper* Best-selling author and international speaker Jason Flemming brings you the ultimate step-by-step, concise, easy-to-follow guide to social skills. Learn how to quickly become a more confident and capable person. "A fabulous guide that everyone should read at least once in their life." *Sydney Today* Using real life case studies, unique methods and systems and a new way to approach social and communication skills, this much praised book has recently been updated with the latest techniques to ensure you can finally live the sort of life you have always desired. "A life-changing book...if you just let it!" Jacob Blake, Businessman and Author.

Concise Guide to Child and Adolescent Psychiatry Bloomsbury Publishing
 Keeping teachers up to date on recent developments in Latin scholarship Catullus, Horace, Ovid, Cicero, and Vergil are the official Advanced Placement Program Latin authors as well as standard reading for college and advanced secondary students of Latin. This book provides accessible information about recent scholarship on these authors to show how an awareness of current academic debates can enhance the teaching of their work. This is the first book aimed specifically at keeping teachers up to date on recent developments in Latin scholarship. Edited by Ronnie Ancona, a classics scholar with expertise in pedagogy, it features contributions by established authorities on each of the five Latin authors. Each essay combines theoretical material with Latin passages so that instructors can see how practically to apply these methods to specific texts. These contributions reveal many

and varied ways to approach the reading and study of Latin texts while conveying the excitement of recent scholarship. A practical sourcebook for busy teachers who wish to keep abreast of current critical thought, *A Concise Guide to Teaching Latin Literature* contributes to the ongoing conversation between pedagogy and scholarship as it shows ways to broaden students' appreciation of these timeless classics.

The Concise Guide to Improving Your Social Skills Pearson
 Medical students often struggle when presenting new patients to the attending physicians on the ward. Case presentation is either poorly taught or not taught at all in the first two years of medical school. As a result, students are thrust into the spotlight with only sketchy ideas about how to present, prioritize, edit, and focus their case presentations. They also struggle with producing a broad differential diagnosis and defending their leading diagnosis. This text provides a comprehensive guide to give well-prepared, focused and concise presentations. It also allows students to discuss differential diagnosis, incorporate high-value care, educate their colleagues, and participate actively in the care of their patients. Linking in-depth discussion of the oral presentation with differential diagnosis and high value care, *Presenting Your Case* is a valuable resource for medical students, clerkship directors and others who educate students on the wards and in the clinic.

The Information Payoff Thomson South-Western
 A concise guide to the art of successful communication in business - one of the popular series of Business Toolkits designed to offer quick solutions to busy managers.

The Market Research Toolbox Simon and Schuster
 Concise, practical, and highly accessible, "Communication Skills for Medical Professionals" offers numerous insights and recommendations on how to communicate more effectively with laypeople and professional peers.

Effective Communication for the Technical Professions Addison-Wesley Longman
 The book takes a situational approach, emphasizing issues of audience, purpose, and task. In addition, it is the first Technical Communication text which acknowledges that most technical communication today is electronic--whether it be Web sites, CD-ROM help files, or e-mail reports, today's technical communicators work more in the new media than in the old ones. "The Concise Guide" offers a seamless connection between the new and old worlds of technical communication. Offering a critical look at communication technologies in relation to technical communication, this text is designed for a broad range of undergraduate classes. Includes concise coverage and examples of how to create and design successful technical print and electronic documents including proposals, instructions,

specifications, documentation, procedures, reports, and memos. Also includes cutting edge coverage of such issues as ethics, copyright, plagiarism, usability, page design and visual communication. This book is for any professional who wants a concise guide to becoming a better communicator in the technical professions.

A Concise Guide to Technical Communication Houghton Mifflin College Division

Banish awkward silences, boring weather talk, or (worst of all) the embarrassing conversation gaff with this pithy, hilarious guide to effortless party banter. We've all been there. You're at a party, surrounded by the most important people in your life. You're cool. You're casual. You're witty and urbane. Until suddenly, quite unexpectedly, things take a turn for the worse when a subject thought to be common knowledge is lobbed your way. A hush falls over the room and every head seems to swivel expectantly in your direction. [ART: SET THESE OFF IN A DIFFERENT COLOR?] "Rasputin. Sure, Rasputin. The Russian guy, right? Who . . . who . . . whooooo was Russian." "Che Guevara? You mean the dancer?" "Oh my God! Mao Tse-tung? They have the best chicken with cashews!" The Concise Guide to Sounding Smart at Parties was written with just this moment in mind. In fourteen pain-free, laughter-filled chapters, authors David Matalon and Chris Woolsey brush away years of cobwebs on subjects as wide-ranging as the typical round of Jeopardy: war, science, politics, philosophy, the arts, business, literature, music, religion, and more. Armed with The Concise Guide to Sounding Smart at Parties, you'll know that Chicago Seven wasn't a boy band, Martin Luther never fought for civil rights, and Franz Kafka isn't German for "I have a bad cold." You'll be the smart one who's the center of conversation—and nothing beats that feeling.

A Concise Guide to Technical Communication Broadview Press
Based on the premise that an understanding of basic rhetorical theory can enhance one's practical communication skills, *Effective Communication for the Technical Professions* is an indispensable resource for students of engineering, applied science, and technical writing. Using an approach that is both theoretical and practical, this core text is a concise guide that treats technical communication as a human process requiring clarity of purpose as well as a strong sense of audience. By focusing on building critical reading, analytical, technical writing, and communication skills, this important indigenous text helps students become proficient in key areas that are valued by employers.

Natural Bridges Oxford University Press, USA

Mikael Krogerus and Roman Tschäppeler have tested the 44 most important communication theories and distilled them in book form, alongside clear and entertaining illustrations. Want better conversations? Ask open-ended questions that have no right or wrong answers—make your partner feel brilliant. Want better meetings? Ban smartphones, use a timer, and make everyone stand up. Want better business deals? Focus on the thing, rather than the person; on similarities, rather than differences; and on good outcomes, rather than perfect ones. Whether you want to present ideas more clearly, improve your small talk, or master the art of introspection, *The Communication Book* delivers, fusing theoretical knowledge and practical advice in a small but mighty

package. With sections on work, the self, relationships and language, this book is indispensable for anyone who wants to improve what they say, and how they say it.

Concise Guide to Databases American Psychological Association (APA)

Concise Guide to Child and Adolescent Psychiatry is an ideal resource for novices—practical, easy-to-understand, and small enough to carry in a jacket pocket. This essential book features summary information on disorders and their treatment methods, including psychosocial and psychopharmacological techniques, and simplified theoretical and research foundations. Organized for easy reference, the book includes a detailed table of contents, index, tables, figures, and other charts for quick access to information. The Third Edition has been expanded and updated to reflect the latest research on the emotional and behavioral states of children and adolescents. Readers will find new techniques for diagnosis and treatment, as well as updated information from DSM-IV-TR. Convenient and affordable, *Concise Guide to Child and Adolescent Psychiatry* is an invaluable tool for those just beginning to treat child psychiatry patients and an outstanding on-the-spot reference for daily use in the clinic.

Harnessing Your Fear of Public Speaking Springer Science & Business Media

Dynamic group discussion is a rewarding experience. This affordable, concise guide offers comprehensive coverage of the standard agenda. Learning this proven, practical approach to solving problems enhances group discussion skills and encourages creativity—contributing to effective participation and leadership. The newest edition once again maps the route to effective communication in groups, emphasizing rhetorical sensitivity, mutual respect, and critical assessment during each step of the standard agenda. The best insights come from diverse inputs in collective problem solving in all types of groups. Individual abilities are strengthened through experiences as effective team members.

A Concise Guide to Communicating Effectively Through Speech Prentice Hall

Two books in one bundle! *The Concise Guide to Improving Your Social Skills and How To Analyze & Influence People Using Body Language*. Learn how to quickly gain confidence and skills to socialise and communicate with anyone in any situation. "The best and easiest to follow book on confidence and communication we have read in many years." *The Guardian Newspaper* Always know what to say. Never again be afraid to be assertive. Learn the art of charisma. Approach any situation with a calm confidence. "Two fabulous books; perfect for anyone wanting to quickly be a better and more confident communicator." Brad Peters, Researcher and Speaker Take the guesswork out of decoding nonverbal cues and discover how to decipher the hidden meanings behind people's gestures and expressions with the definitive guide to understanding body language! "A fabulous guide that everyone should read at least once in their life." *Sydney Today* Using real life case studies, unique methods and systems and a new way to approach social and communication skills, this much praised book has recently been updated with the latest techniques to ensure you can finally live the sort of life you have always desired. "A life-changing book...if you just let it!"

Jacob Blake, Businessman and Author

Professionally Speaking Houghton Mifflin Harcourt

This book is written to help professionals take action. Each chapter describes concepts and tips that apply to a variety of industries. This book is especially beneficial to the following readers: Marketing professionals promoting technical features and benefits of products or services will gain insight into technical communication and how to integrate complex information into promotional efforts. Managers working with writers and designers will learn terminology and principles that will help you evaluate marketing materials and provide detailed feedback. Technical communicators working on marketing projects will gain an understanding of principles and best practices you can integrate with your previous training. Entrepreneurs, non-profit employees, and freelancers who want to develop marketing and promotional materials will gain tips and best practices that you can immediately. After reading this comprehensive, yet concise guide, you will be equipped to engage in every aspect of technical marketing and promotion – including planning, writing, designing, and delivery.

The Concise Guide to Improving Your Social Skills and How To Analyze & Influence People Using Body Language (2 Books in 1) W. W. Norton & Company

Abstract: An informative guide for professionals provides authoritative, practical information and guidelines to assist the understanding and improvement of effective public speaking. Topics include the responsibility of effective public communication; the fears, myths, risks, control, and mutual benefits of public communication; guidelines for preparing a public talk; analysis of public communication situations; delivering a crafted, well-informed public message; and preparing for question-answer sessions and responses to the media concerning a public talk. (wz).

Writing Public Policy Longman Publishing Group

Appropriate for college, university and MBA-level courses in Business Communications. This seventh edition of *Impact* continues to honour its original mandate: to provide a concise, practical guide to writing effectively in the world of business. The book is small and readable, offering a direct, concrete approach and an opportunity for hands-on application of effective writing strategies.

Critical Thinking John Wiley & Sons

A book for non-technical business managers who need to become familiar with the new developments in computer-based electronic communications in order to be competitive in today's market place. Covers all levels and aspects of computer-based electronic communications—the transmission, storage and retrieval of information and data.

A Concise Guide to Communication in Science and Engineering Psychology Press

This guide offers a comprehensive but concise resource based on extensive, carefully analysed examples from the published literature. It enables students and researchers in science and engineering to write and present material to a professional modern standard, efficiently and painlessly, and with maximum impact.